

## **Financial Policy for Allerton Equine, LLC**

*Effective January 8, 2020*

Effective communication and understanding of practice fees and financial policy are vital elements in establishing and maintaining a rewarding professional relationship between client and veterinarian. Many of the fees are predictable and can be quoted prior to seeing a patient. Others, such as those requiring emergency services or extensive diagnostic procedures, can only be estimated. All clients are encouraged to discuss the costs of necessary procedures prior to their administration so as to avoid any misunderstandings.

### **Payment of Fees**

Fees are payable at the time of service. We would like to devote our time to the care for your horse(s), as opposed to managing accounts. We accept payments in cash, check, money order or credit card (Visa, MasterCard, Discover, and American Express). Payments may also be made over the phone during regular office hours or online payment via our web site.

### **Billing to Account**

Only under agreed upon circumstances and with well established clients will fees be permitted to be placed on account. Any account with fees in excess of \$500 will be placed on credit hold until balance is paid in full. Account balances that are not paid in full within 30 days from time of service are subject to a finance charge of 1.5% per month. Nonpayment after 90 days from time of service will result in suspension of all services, with the exception of agreed upon payment arrangements made at time of service. If legal action is necessary to collect unpaid fees, all costs of collection will be charged to debtor.

The following services must be paid for, in full, at the time of service and cannot be placed on account:

Pre-Purchase Examination - \$275.00 per hour (one hour minimum)

Health Certificate - \$40.00

Coggins (EIA) - \$45.00

*\*\*All services are also subject to a \$65 farm call charge, in addition to the price(s) listed above.*

### **Returned Checks**

A fee of \$25.00 is charged for each check returned for non-payment.

### **Insured Patients**

If your horse is insured, please plan on paying for our veterinary services directly. We do not bill insurance companies – only patient owners. Insurance coverage does not affect when payment for services are due.

### **Receipts**

Receipts /Invoice will be given at time of or mailed (USPS or electronic) after each veterinary visit. A copy of your account history is available upon request.

### **Delivery of Records/Completed Forms**

Payment of fees for services must be received before records/completed forms are sent to patient owners. Examples of these include Coggins, Pre-Purchase Exams and Rabies Certificates.